



LEGISLATIVE AFFAIRS Job Description

The Board of Directors position responsible for Legislative Affairs will be expected to fulfill the following duties:

- Attend all chapter board of directors meetings and participate in chapter activities;
- Chair the Legislative Affairs Committee;
- Recruit members for the Legislative Affairs Committee;
- Keep accurate records;
- Be an AFP member in good standing;
- Make a personal financial commitment to the AFP Foundation through the Every Member Campaign.

Legislative Affairs Committee

The Legislative Affairs Committee will inform and update the board of directors and general membership of state and federal legislation which directly impacts the profession. The Chair will:

- Maintain a committee of at least three total members.
- Distribute legislation information to general membership on an as-needed basis.
- Provide proper material for posting on the AFP Oklahoma website
- Work with other entities tracking legislation that involves issues regarding nonprofit accountability, fundraising, etc.
- Transfer all records to successor